

Transit Tomorrow RFP Questions

Question	Answer
Does Citilink have an approximate project completion target date?	Citilink has not set a completion date. We are willing to base this off winning proposer’s suggestion and timeline.
Would Citilink like a rider and/or community survey to be completed?	We are already planning to do rider survey separately in 2026. A community survey was done in 2025. We are willing to share results from both with the winning proposer.
The facility summary mentions transit centers. Should the analysis also include operational facilities, bus stops, and/or any other specific facilities?	Yes.
For the outreach, is there any expectation of translation of documents or materials into other languages or formats?	Spanish and Burmese (if possible)
For External Outreach activities, would it be acceptable to propose virtual or alternative engagement platforms in addition to the 2–3 public meetings specified in the RFP?	Yes.
Home office locations: For the requested list of home office locations, can this be limited to staff who are expected to be assigned to the project?	Yes, along with the main corporate office location.
Any major accounts added in the past 24 months: What are the thresholds and definitions for such major accounts to be discussed for this requirement?	This applies to any public transportation agencies, municipalities, MPOs, counties they have worked with within the past 24 months.
Cost Proposal: The RFP states that pricing must be submitted in a separately sealed envelope. If the proposal is submitted electronically by email, must the cost proposal be submitted in a separately sealed envelope? Or could it be provided as a separate attachment or through another method?	Provided in separate attachment clearly labeled Pricing/Cost Proposal.
Are there any page limits, formatting standards, or other requirements we need to be aware of?	Please include a table of contents and organize it accordingly. We have no other requirements.

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Can you clarify if the cost is to be presented as lump sum per phase?	Provide costs per phase with any discounts for accepting multiple phases together.
What documentation is needed for section A.q to demonstration technical capacity?	List of technical staff with brief description of experience
Should proposers provide responses to item "s" (understanding) in Section B: Project Approach?	Yes, we'll accept this approach.
Can you provide a project budget or a not-to-exceed number that will be used to evaluate the cost proposal?	Project Budget is \$200,000.
What current and historical ridership, operational, and financial data does Citilink currently maintain?	Can guarantee all historical data for the last 5 years. May have additional for some areas.
What tools or software (i.e.Remix, Swiftly, etc.) does Citilink have that will be available to the consultant for this project?	Remix, Equans, UTA, Token Transit
Has a DBE goal been established for this project?	Citilink has DBE goals and they're taken into consideration, but they are not a requirement.
The pricing form has the pricing separated out into phases, but the scope of work in the RFP doesn't mention phases. Could you please clarify how you'd like the pricing presented?	<p>The pricing per phase breakdown could be directly associated with the sections within the Scope of Work:</p> <ul style="list-style-type: none"> a. 2.1 Project Management b. 2.1 Engagement (with the deliverables stated in the section) c. 2.3 Existing Conditions (Existing conditions, goals, and analysis) d. 2.4 Transit Services (Deliverables as stated in the section) e. 2.5 Capital Projects (Project recommendations) f. 2.6 Financial (Financial Model and Summary of Fare Programs) g. 2.7 Final Report (Final LRTP, Executive Summary, Presentation)

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<p>For the requirements listed in Section 3.1.B, does the narrative description need to include all of the elements on the list or can some items be included in the cover letter, firm profile, or other subsections where appropriate?</p>	<p>Please include a reference for where we can find them elsewhere in your proposal.</p>
<p>The Transit Market Analysis notes that projections from the NIRCC should be used to evaluate existing and future transit demand. Would Citilink be open to leveraging other data sources that might provide more detailed origin/destination pattern data for the region?</p>	<p>Yes.</p>
<p>Should proposers assume that future scenarios will be focused on the 10-year horizon with incremental improvements based on available financial, fleet, and staffing resources? Or is there a desire for a more significant, near-term scenario that could be implemented within the next few years?</p>	<p>10-year focus.</p>
<p>Would the agency be open to proposers outlining tasks in a different order than what is outlined in the scope of work? For example, would Citilink be amenable to developing year-by-year financial scenarios (Item 2.6) prior to the network/service development components to ensure baseline assumptions for services levels and fleet resources are known before scenarios are developed?</p>	<p>Yes.</p>
<p>Would Citilink accept a combined System Evaluation Memo and Existing Service Summary?</p>	<p>Yes.</p>
<p>Is Citilink open to having the final presentation delivered virtually?</p>	<p>Yes.</p>