



Title VI Civil Rights/ADA Complaint Form

Section I

Name: _____

Address: _____
Street City State Zip

Telephone Numbers:

Home: _____ Work: _____ Other: _____

E-Mail Address: _____

Accessible Format Requirements?

Large Print: Yes _____ No _____ Audio Tape: Yes _____ No _____

TDD: Yes _____ No _____ Language Translation: Yes _____ No _____

Other: _____

The Federal Transit Administration (FTA) Office of Civil Rights is responsible for civil rights compliance and monitoring, which includes ensuring that providers of public transportation properly abide by Title VI of the Civil Rights Act of 1964, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations", and the Department of Transportation's Guidance to Recipients on Special Language Services to Limited English Proficient (LEP) Beneficiaries.

Section II

Are you filing this complaint on your own behalf? Yes _____ No _____
(If you answered "yes" to this question, go to Section III)

If not, please supply the name and relationship of the person for whom you are complaining:

Name: _____ Relationship: _____

Please explain why you have filed for a third party. _____

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party. Yes _____ No _____.

Section III

I believe the discrimination I experienced was based on (state all that apply):

Date of alleged discrimination (month, day, year): _____

Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as the names and contact information of any witnesses. If more space is needed, please use the back of this form.

Section IV

Have you previously filed a Title VI complaint with Citilink/FWPTC? Yes _____ No _____

Section V

Have you filed this complaint with any other agencies? Yes _____ No _____

(If you answered yes, who did you file the complaint with?)

Federal Transit Administration: _____ U. S. Department of Transportation: _____

Indiana Dept. of Transportation: _____ Department of Justice: _____

Equal Employment
Opportunity Commission: _____ Federal Court _____ State Court _____

Have you filed a lawsuit regarding this complaint? Yes _____ No _____

If yes, please provide a copy of the complaint form/lawsuit. Please provide information about a contact at the agency/court where the complaint was filed.

Name _____ Title _____

Agency _____ Address _____

Telephone _____

Section VI:

Complaint is against: _____

Contact Person: _____ Title: _____

Telephone Number: _____

You may attach any written materials or other information that you think is relevant to your complaint.

Signature (required) _____ Date (required) _____

(Note: We cannot accept your complaint without a signature)

Please mail your completed form to:

**Betsy Kachmar, Title VI/ADA Coordinator
Citilink/FWPTC
801 Leesburg Road
Fort Wayne, IN 46808
bek@fwcitilink.com**